Enclosed is the information you requested concerning the Doctor of Philosophy in Education degree program in the Department of Curriculum and Instruction at Southern Illinois University Carbondale. Curriculum and Instruction offers a wide range of specialty areas in its doctoral program. Review the enclosed materials to determine which of specialty areas might best accommodate your particular interests and professional goals. If you would like additional information about one of our specialty areas, contact the Specialty Area Coordinator or Dr. Rose Moroz at rmtmoroz@siu.edu or (618)453-4265.

In order to apply for the doctoral program, you must complete and return the CI PhD application. Applicants also must complete the online application for the Graduate School. Access this application at http://gradschool.siu.edu/applygrad/index.html.

An application fee of $50 must be submitted before your application can be processed. This fee cannot be waived and is payable by money order, cashier’s check or personal check payable to SIUC. You will note that this department also requires submission of a recent (no more than five years old) official GRE score. A sample of your writing (either a thesis or research paper) is required with your application, as well as letters of recommendation that speak to your potential for doctoral-level study. In addition, you must make arrangements for the registrar at each college or university you have attended to forward official transcripts directly to this department. Your completed application forms, test scores, transcripts, letters of recommendation, and writing sample should be mailed to:

Coordinator of Graduate Studies  
Southern Illinois University  
625 Wham Drive, MC 4610  
Carbondale, Illinois 62901

We will endeavor to process your application as quickly as possible. The admission review process is outlined on the enclosed PhD Admissions Criteria document. Please allow at least 90 days prior to the start of the semester for processing.

The following chart should be used to determine an approximate deadline for the completion of your application file:

<table>
<thead>
<tr>
<th>Admission Semester</th>
<th>Application Deadline (your file should be complete and ready to review by this date)</th>
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</thead>
<tbody>
<tr>
<td>Fall</td>
<td>April 1</td>
</tr>
<tr>
<td>Spring</td>
<td>September 1</td>
</tr>
<tr>
<td>Summer</td>
<td>February 1</td>
</tr>
</tbody>
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See the Graduate Catalog for further information about Graduate School policies; a copy of the catalog is available only online at http://gradschool.siu.edu/about-us/grad-catalog/index.html.

You can take the following steps to facilitate the application process:

1. Fill in all pertinent blanks on the application forms. Do not forget to sign and date the applications.
2. Type the CI-PhD application form if possible. If you print, do so clearly.
3. Make arrangements to obtain official transcripts from all schools you attended as soon as possible. Our experience indicates that this requirement is the major cause of processing delays. Neither this department nor the Graduate School will accept unofficial transcripts or transcripts issued to the student. We cannot process your application until all official transcripts are received.
4. Please arrange for your GRE score to be reported directly to the department.
5. Enclose your application fee in the form of check or money order, or you may pay online with a credit card.
6. Contact the department to verify receipt of your application materials and to determine deficiencies.

Financial aid information is published in the Graduate School catalog and available on their website. Questions about loans may be directed to the Financial Aid office at 453-4334. A limited number of competitive Graduate Assistantships are available; an assistantship application is available on our website: ci.siuc.edu. The Graduate School also administers a fellowship program. Contact the Graduate School at 536-7791, or go online to http://gradschool.siu.edu/cost-aid/index.html for more information.

I hope that this information is helpful to you. Please do not hesitate to contact us if you have questions or concerns about the application process or our programs. We look forward to receiving your application. Thank you for your interest in Curriculum and Instruction at Southern Illinois University Carbondale.

Sincerely,

[Signature]

D. John McIntyre, Acting Chair
Department of Curriculum and Instruction
Application Checklist for the
Doctor of Philosophy in Education Degree
Department of Curriculum and Instruction

☐ $50 application fee (check or money order) mailed to Department of Curriculum & Instruction or paid online by credit card.

☐ Complete GRADUATE SCHOOL APPLICATION online. Go to www.gradschool.siue.edu/applygrad.html and click on the “Apply Online” box on the right side of screen.

☐ Complete and sign the departmental APPLICATION FOR ADMISSION TO PH.D. PROGRAM IN EDUCATION and send to the Department of Curriculum & Instruction.

☐ Sample of writing (thesis or research paper) sent to the Department of Curriculum & Instruction.

☐ Letters of recommendation (3-5 letters) sent to the Department of Curriculum & Instruction.

☐ Copy of official GRE score (no more than five years old).

☐ OFFICIAL TRANSCRIPTS of all colleges and universities attended sent to the Department of Curriculum & Instruction.

To avoid delays in the processing of your application, do not send incomplete applications. Application decisions will not be made until applications are complete.