Application for Graduate School Admission Instructions

The first step to applying to any of Curriculum & Instruction’s graduate programs is to apply for Graduate School admission.

This can be done online at [http://gradschool.siu.edu/applygrad/index.html](http://gradschool.siu.edu/applygrad/index.html) and clicking on the box at the bottom of the page entitled “Apply Now.” On the following page, click on “create a new account,” fill out your information and email address, and create a password. Your PIN information will be emailed to the email address you provided.

Then you can return to the application page, sign in using the provided PIN # and password you created, and you can complete the application. You may save the application at any time and return to it later, if you don’t have time to complete it in one sitting.

There is a $50 application fee which can be paid by credit card online or later by check. Please be aware that your application cannot be processed until the application fee is received. If you choose to send a personal check, please make the check payable to SIUC. Please contact Debbie Blair (dkblair@siu.edu) once you have submitted this online application so she may search for the application and contact you directly.

Please note for all CI applicants: do not upload transcripts! Please submit official transcripts to the CI department.

Once you log in and click on the Graduate application (bottom of page), you will see a list of Application Instructions on the left-hand side of the screen.

**Please be aware that you are not required to complete every section under the “Application for Admission” heading. Listed under each of our graduate programs below, are the sections you must complete.**

**MAT applicants** - Complete the following sections:

- Personal Data
- Public Safety Questions
- Program Information
- Additional Information
- Previous Colleges (DO NOT UPLOAD TRANSCRIPTS! Official transcripts must be sent by the college you attended.)
- Recommendations - MAT applicants are required to submit TWO letters of recommendation. You may have your letters of recommendation mailed to the department; you may submit them to the department in sealed envelopes; or you may have them submitted online. If you opt to use the online recommendation form, please ask your recommenders to upload their letters only. **THEY DO NOT NEED TO COMPLETE THE QUESTIONNAIRE!**
- There is a separate departmental application form that you will also be required to fill out. It is on our website at [http://ci.siuc.edu/admissions/mat9/](http://ci.siuc.edu/admissions/mat9/) at the bottom of the page.
MSED APPLICANTS – Complete the following sections:

• Personal Data
• Public Safety Questions
• Program Information
• Additional Information
• Previous Colleges (DO NOT UPLOAD TRANSCRIPTS!)
• There is a separate departmental application that you will also be required to fill out. It is on our website at http://ci.siuc.edu/admissions/msed/ at the bottom of the page.
• INTERNATIONAL APPLICANTS are also required to submit financial statement, passport photocopy, and TOEFL or IELTS test scores. The financial statement can be found at the above link.

PhD APPLICANTS – Complete the following sections:

• Personal Data
• Public Safety Questions
• Program Information
• Additional Information
• Previous Colleges (DO NOT UPLOAD TRANSCRIPTS!)
• Recommendations - PhD applicants are required to submit THREE letters of recommendation. You may have your letters of recommendation mailed to the department; you may submit them to the department in sealed envelopes; or you may have them submitted online. If you opt to use the online recommendation form, please ask your recommenders to upload their letters only. THEY DO NOT NEED TO COMPLETE THE QUESTIONNAIRE!
• Writing Sample - PhD applicants are required to submit a writing sample (paper copy—DO NOT UPLOAD ONLINE!)
• Official GRE test scores – the testing service should mail official results to the CI department.
• There is a separate departmental application and Degree Specialty form that you will also be required to fill out. It is on our website at http://ci.siuc.edu/prospective-students-2/degrees-offered/graduate/phd/ at the bottom of the page.

• INTERNATIONAL APPLICANTS are also required to submit financial statement, passport photocopy, and TOEFL or IELTS test scores. The financial statement can be found at the above link.

If you have any additional questions or concerns, please contact Ms. Debbie Blair at dkblair@siu.edu.