Enclosed is the information you requested concerning the Doctor of Philosophy in Education degree program in the Department of Curriculum and Instruction at Southern Illinois University Carbondale. Also enclosed are the application materials and directions for the completion of these materials. An application checklist is also included on the back of this page for your convenience. An application fee of $50 (U.S.) must be submitted before your application can be processed. **THIS FEE CANNOT BE WAIVED.** This payment may be made by international money order, credit card payment (made while applying for Graduate School admission at [http://gradschool.siu.edu/applygrad/index.html](http://gradschool.siu.edu/applygrad/index.html) or cashier’s check drawn on a U.S. bank. Please make check payable to SIUC.

All application materials must be completed and returned to:

Coordinator of Graduate Studies  
Department of Curriculum & Instruction  
Southern Illinois University  
625 Wham Drive, MC 4610  
Carbondale, IL 62901

Also, you must apply to the Graduate School using the online application for the PhD program in CI. Access the application at [http://gradschool.siu.edu/applygrad/index.html](http://gradschool.siu.edu/applygrad/index.html). Click on “Apply Now” box at the bottom of the page. There is a checklist at the end of this letter to help you.

In addition, be sure that **official** transcripts and diplomas are sent directly to the department from each college or university you have attended. Transcripts and diplomas must be in your native language and in English. Please note that this department also requires submission of a recent (no more than five years old) official GRE score. You may send a copy of your GRE score and TOEFL (or IELTS) score to the Department and **official** GRE and TOEFL reports from ETS to the Graduate School. Letters of recommendation and a sample of scholarly research written in English are also required for acceptance into the program. Your application will not be processed until all these materials have been received.

Your Graduate School admission depends on proof of financial support, a 3.25 master’s grade point average, and a 550 minimum TOEFL score (minimum 80 IBT) or a 6.5 minimum IELTS score. The TOEFL must have been taken within the last two years. **If you have recently completed 100 or more semester hours of graded coursework in the United States by the time you enroll as a graduate student at SIUC, this coursework will satisfy the English language requirement.**

We will endeavor to process your application as quickly as possible. The admission review process is outlined on the enclosed PhD Admissions Criteria document. Please allow at least 90 days prior to the start of the semester for processing.
The following chart should be used to determine an approximate deadline for the completion of your application file:

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<thead>
<tr>
<th>Admission Semester</th>
<th>Application Deadline</th>
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<tbody>
<tr>
<td></td>
<td>(your file should be complete and ready to review by this date)</td>
</tr>
<tr>
<td>Fall</td>
<td>April 1</td>
</tr>
<tr>
<td>Spring</td>
<td>September 1</td>
</tr>
<tr>
<td>Summer</td>
<td>February 1</td>
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</tbody>
</table>

See the Graduate Catalog for further information about Graduate School policies; a copy of the catalog is available online at http://gradschool.siu.edu/about-us/grad-catalog/index.html. Please be aware that we cannot provide you with financial support at this time. Information on financial aid opportunities is available on our website, http://ci.siuc.edu/prospective-students-2/financialaid/ or at the Graduate School website: http://fao.siu.edu/.

The Department of Curriculum and Instruction offers several specialty areas in its doctoral program in education. Review the enclosed materials to determine which of the available courses of study might best accommodate your particular interests and professional goals. These forms may also be found online at http://ci.siuc.edu/prospective-students-2/degrees-offered/graduate/phd/. Please contact the coordinator listed on the description sheet or Dr. Rose Moroz at rmtmoroz@siu.edu if you wish additional information about one of our specialty areas.

Sincerely,

D. John McIntyre, Acting Chair
Department of Curriculum and Instruction
Application Checklist for the
Doctor of Philosophy in Education Degree
Department of Curriculum & Instruction

☐ Application fee (international money order or cashier’s check for $50) sent to Department of Curriculum & Instruction or paid online with Graduate School application (http://gradschool.siu.edu/applygrad/)

☐ Completed GRADUATE SCHOOL APPLICATION completed online at http://gradschool.siu.edu/applygrad./

☐ Completed and signed APPLICATION FOR ADMISSION TO PH.D. PROGRAM IN EDUCATION sent to the Department of Curriculum & Instruction

☐ Completed and signed FINANCIAL STATEMENT sent to the Department of Curriculum & Instruction

☐ Sample of writing (thesis or research paper) sent to the Department of Curriculum & Instruction

☐ 3-5 Letters of recommendation sent to the Department of Curriculum & Instruction

☐ OFFICIAL TOEFL or IELTS score sent to the Department of Curriculum & Instruction (taken in the last two years)

☐ OFFICIAL TRANSCRIPTS of all colleges and university attended sent to the Department of Curriculum & Instruction

☐ OFFICIAL DIPLOMA of baccalaureate degree sent to the Department of Curriculum & Instruction

☐ Photocopy of passport

☐ Official GRE score (taken in the last five years)

To avoid delays in the processing of your application, do not send incomplete applications. Application decisions will not be made until applications are complete. You will be contacted via email regarding your application status or you may contact Mrs. Debbie Blair at dkblair@siu.edu for more information.