Southern Illinois University - Carbondale
Department of Curriculum and Instruction

CI493 Workshop: Writing for Research and Publication
Fall 2014 - Wednesday 4-6:25 p.m.

Course Description: The course covers the current APA guidelines (required by Curriculum and Instruction for all writing, including theses and dissertations) for reporting and writing reports, annotated bibliographies, and reviews of literature. Participants will read, critique, and write and present scholarly research results and/or scholarly reviews of literature. The course will emphasize professional vocabulary, format, and writing style. Participants will write final, detailed and thorough literature reviews and/or scholarly articles using APA format and style in their fields of study. Students from all CI specialty areas are welcome. This course has been recommended by the CI Graduate Faculty for all CI graduate students, especially those who are early in their programs.

Meetings are Wednesdays 4-6:25 p.m. in Wham 210B. Assignments are on dates due indicated on the calendar.

Final exam: Dec. 10: 4-5:45 p.m.


Contact information: Cell phone: 618-246-8298. Email: agarrett@siu.edu

Office hours: Monday: 2-3 p.m.; Tues. 10 a.m. – 4 p.m.; Wed. 2 – 3 p.m. in Wham 323H. Other times by appointment.

Required textbook:
Also consult OWL Purdue online for APA guidelines.

Course Objectives:
1. Students will participate in scheduled seminars/professional discussions and activities about professional academic writing.
2. Students will write weekly as assigned in an academic writing style.
3. Students will write reviews of scholarly articles and present them to the class in technologically based oral presentations.
4. Students will participate in peer reviews of each other’s writings.
5. Students will write and present a final literature review/paper in APA style that includes all of the elements of an APA paper.

**Grading:**

Attendance and participation: 7x15 = 105
Weekly writing/reflections: 10x14 = 140
Midterm and final exams: 100x2 = 200
1 article summaries/reviews: 100
Presentations: 100
Presentation of final paper: 100
Final paper: 200

Total = 945

A= 92-100%  C=70-82
B= 83-91%   D=60-69%

**Guidelines for Success:**

1. Attend every class meeting. Notify me in advance of tardiness or absence and prepare to make up the time/assignments missed if you do not want a grade penalty. Your attendance is important and expected. A missed class cannot be replicated by borrowing notes or asking someone what happened. Because we will be discussing and participating in activities during class, your absence deprives other class members of your insights, questions, observations, ideas, etc. You also miss that input from your classmates. We will begin promptly at the scheduled time.
2. Participate fully and professionally in all class activities.
3. Turn in all assignments on time. Late work will be accepted with a grade penalty. Written assignments are due at the beginning of the period unless otherwise noted.
4. Turn off cell phones and all electronic equipment.
5. Use academic language at all times.
6. This course abides by the Student Conduct Code of SIU and the University Policy on Academic Dishonesty. Do not, under any circumstances, plagiarize any work. Cite sources and give credit at all times. Failure to do so could result in loss of credit or removal from class.

IU Policy on “Incomplete” as a Course Grade: The following text is taken from the 2011-2012 Undergraduate Catalog, p. 32:

An INC is assigned when, for reasons beyond their control, students engaged in passing work are unable to complete all class assignments. An INC must be changed to a completed grade within a time period designated by the instructor but not to exceed one year from the close of the term in which the course was taken, or graduation, whichever occurs first. Should the student fail to complete the course within the time period designated, not to exceed one year, or graduation, whichever comes first, the incomplete will be converted to a grade of F and the grade will be computed in the student's grade point average. Students should not reregister for courses in which an INC has been assigned with the intent of changing the INC grade. Re-registration will not prevent the INC from being changed to an F.

- Attendance Policy – number of unexcused absences allowed, acceptable excuses, tardiness policy, and the effect of absences and tardiness on a student’s final grade. In particular, if there is
a point at which missing a specific number of classes results in a failing grade, this should be explicitly noted on the syllabus. Also, the University Policy on Accommodating Religious Students (SIU 2011-2012 Undergraduate Catalog, p. 494) should be mentioned or included on a syllabus.

**Late Work Policy:** For weekly postings, students will lose a point for every day postings are late. For 100 point assignments, students will lose 10 points per day late. For the final literature review, students will lost 25 points per day late. Students must take tests when they are scheduled unless there is a documented emergency.

**Prepared for Class:** You will come prepared to discuss the chapter assigned for the week. Bring your textbook because we will use it for assignments. Reflections are due in hard copy at the beginning of the Tuesday or Wednesday scheduled meeting.

**Mobile Technology Policy:** Do not use any electronic devices unless you are directed to do so or unless I know what you are doing. Otherwise, I will assume you are disengaged and your grade/participation will be lowered.

**Disruptive Behavior Policies:** The classroom is a shared professional space where consideration and compassion for others are not negotiable. You must exhibit a positive, professional attitude at all times, be willing to listen and learn, and embrace differences as well as similarities. Respect for others is expected.

**Statement on Inclusive Excellence** – SIU contains people from all walks of life, from many different cultures and subcultures, and representing all strata of society, nationalities, ethnicities, lifestyles, and affiliations. Learning from and working with people who differ from you is an important part of your education in this class, as well as an essential preparation for any career.

• **Statement on Academic Honesty/Plagiarism** – See the Morris Library Guide on Plagiarism

No plagiarism ever.

(http://libguides.lib.siu.edu/plagiarism)

If there are any questions or concerns, please contact me as soon as possible. Do not wait. I will answer your emails promptly. Your learning and success are very important to me. This course is designed to prepare you for academic writing and your continued university success.
Calendar: Remember reflections are due on D2L turnitin dropbox by 11:59 on the date assigned. Please email or visit me with any questions. I want you to be successful!

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<thead>
<tr>
<th>Week/Date</th>
<th>Topic</th>
<th>Due</th>
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<tbody>
<tr>
<td>1- Aug. 20</td>
<td>Syllabus and expectations Belcher ch. 1; Goodson, ch. 1</td>
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<td>2-Aug. 27</td>
<td>Belcher ch. 2 Model article</td>
<td>p. 10 and 18 characteristics of model article</td>
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<tr>
<td>3- Sept. 3</td>
<td>Belcher ch. 2. Goodson, ch. 2</td>
<td>Present your model article to class and lead discussion about its characteristics Ex. 5 Goodson</td>
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<tr>
<td>4 – Sept. 10</td>
<td>Belcher ch. 3 Goodson ch. 3</td>
<td>Your argument/research/review and evidence Ex. 10 Goodson</td>
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<tr>
<td>5-Sept. 17</td>
<td>Belcher, ch. 4 Goodson, ch. 4</td>
<td>Choose 2 journals to which you might submit and present them to the class electronically. Draft of your query letter. Ex. 13 Goodson</td>
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<tr>
<td>6-Sept. 24</td>
<td>Belcher ch. 4 Goodson ch. 5</td>
<td>Outline of the structure of your article. Present to class. Ex. 19 Goodson</td>
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<td>7-Oct. 1</td>
<td>Belcher ch. 5 Goodson ch. 6</td>
<td>Read and present a book review in your area. Point out examples of academic language</td>
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<td>8- Oct. 8</td>
<td>Belcher ch. 6</td>
<td>Structure of your own article for presentation and review</td>
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<tr>
<td>9-Oct. 15</td>
<td>Belcher ch. 7 Goodson ch. 7</td>
<td>Evidence that you will use in your article. Goodson ex. 29, 31, 32, 33</td>
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<td>10 – Oct. 22</td>
<td>Belcher ch. 8 Goodson c. 8</td>
<td>Opening, conclusion, and abstract drafts for presentation/peer review</td>
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<tr>
<td>11-Oct. 29</td>
<td>Belcher ch. 9 Goodson ch. 9</td>
<td>Review feedback form p. 231 for opening, conclusion, and abstract Goodson ex. 43, 50</td>
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<tr>
<td>12- Nov. 5</td>
<td>Belcher ch. 10 Goodson ch. 10</td>
<td>Peer editing p. 240-53 Complete draft of final paper for peer review Goodson ex. 45</td>
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<tr>
<td>13-Nov. 12</td>
<td>Belcher ch. 11</td>
<td>Wrapping up and review. Complete reviews</td>
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<td>14-Nov. 19</td>
<td>Belcher ch. 12</td>
<td>Final copy of article on D2L in dropbox</td>
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<td>15 – Dec. 3</td>
<td>presentations of final papers</td>
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<tr>
<td>16-Dec. 10</td>
<td></td>
<td>Final exam based on notes from final presentations</td>
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This is a tentative calendar and syllabus and, therefore, subject to change.
Assignments:

Regular reflections: must be at least 2 pages, double spaced, APA format
As assigned.

Presentations: must use technology
must summarize the article
must include class discussion questions/activities

Literature review/article/research: must include a minimum of 5 articles
must be written in correct APA format (see text for guidelines)

Statement of SIU Emergency Procedures
SIU is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIU Emergency Response Plan and Building Emergency Response Team (BERT) program. Emergency response information is available on posters in every building on campus and in the Emergency Response Guideline pamphlet. It is also available on BERT’s website at http://www.bert.siu.edu/ and on the Department of Safety’s website www.dps.siu.edu. Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency. The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.

Resources for additional academic help – Writing Center, Learning Support Services, tutoring, DSS services, etc. Two examples:

Supplementary Assistance: With the cooperation of SIU’s Disability Support Services (DSS), each student who qualifies for reasonable supplementary assistance has the right to receive it. Students requesting supplementary assistance must first register with DSS in Woody Hall B-150, (453-5738) or http://disabilityservices.siu.edu/

Notice: If you have any type of special need(s) or disability for which you require accommodations to promote your learning in this class, please contact me as soon as possible. The Office of Disability Support Services (DDS) offers various support services and can help you with special accommodations. You may wish to contact DDS at 453-5738 or go to Room 150 at Woody Hall to verify your eligibility and options for accommodations related to your special need(s) or disability.

• SIU email policy

Official SIU Student Email Policy: http://policies.siu.edu/policies/email.htm

Resources for additional academic help:
If you need additional support in writing academic papers contact the Writing Center on campus. The Writing Center (on the second floor of Morris Library) offers free tutoring services to all SIUC undergraduate and graduate students.

Saluki Cares—
If at any time during the semester you find that you need support financially, emotionally, physically, or personally please bring it to my attention. Saluki Cares is a university-wide program of care and support for students in any type of distress and I will make a referral.
Student Code of Conduct:

Syllabus Attachment Fall 2014

“We emphasize student achievement and success because achievement and success are essential if we are to shape future leaders and transform lives.”

http://pvcaaa.siu.edu/

IMPORTANT DATES * Semester Class Begins……………………………………08/18/2014 Last day to add a class (without instructor permission): …………08/24/2014 Last day to withdraw completely and receive a 100% refund: ……08/31/2014 Last day to drop a course using SalukiNet: ……………………08/26/2014 Last day to file diploma application (for name to appear in Commencement program): ………………………………………08/31/2014 Final examinations: ………………………………………12/8–12/12/2014 Note: For outreach, internet, and short course drop/add dates, visit Registrar’s Academic webpage http://registrar.siu.edu FALL SEMESTER HOLIDAYS Labor Day 09/01/2014 Fall Break 10/11—10/14/2014 Veterans Day 11/11/2014 Thanksgiving Vacation 11/26—11/30/2014 WITHDRAWAL POLICY ~ Undergraduate only Students who officially register for a course may not withdraw merely by the stopping of attendance. An official withdrawal form needs to be initiated by the student and processed by the University. For the proper procedures to follow when dropping courses and when withdrawing from the University, please visit http://registrar.siu.edu/pdf/ugradcatalog1314.pdf INCOMPLETE POLICY-Undergraduate only An INC is assigned when, for reasons beyond their control, students engaged in passing work are unable to complete all class assignments. An INC must be changed to a completed grade within one semester following the term in which the course was taken, or graduation, whichever occurs first. Should the student fail to complete the course within the time period designated, that is, by no later than the end of the semester following the term in which the course was taken, or graduation, whichever occurs first, the incomplete will be converted to a grade of F and the grade will be computed in the student's grade point average. For more information please visit: http://registrar.siu.edu/grades/incomplete.html

REPEAT POLICY
An undergraduate student may, for the purpose of raising a grade, enroll in a course for credit no more than two times (two total enrollments) unless otherwise noted in the course description. For students receiving a letter grade of A,B,C,D, or F, the course repetition must occur at Southern Illinois University Carbondale. Only the most recent (last) grade will be calculated in the overall GPA and count toward hours earned. See full policy at http://registrar.siu.edu/pdf/ugradcatalog1314.pdf

GRADUATE POLICIES
Graduate policies often vary from Undergraduate policies. To view the applicable policies for graduate students, please visit http://gradschool.siu.edu/about-us/grad-catalog/index.html DISABILITY POLICY
Disability Support Services provides the required academic and programmatic support services to students with permanent and temporary disabilities. DSS provides centralized coordination and referral services. To utilize DSS services, students must come to the DSS to open cases. The process involves interviews, reviews of student-supplied documentation, and completion of Disability Accommodation Agreements.
http://disabilityservices.siu.edu/


PLAGIARISM CODE

SALUKI CARES
The purpose of Saluki Cares is to develop, facilitate and coordinate a university-wide program of care and support for students in any type of distress—physical, emotional, financial, or personal. By working closely with faculty, staff, students and their families, SIU will continue to display a culture of care and demonstrate to our students and their families that they are an important part of the community. For Information on Saluki Cares: (618) 453-5714, or siucares@siu.edu, http://salukicares.siu.edu/index.html

EMERGENCY PROCEDURES
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INCLUSIVE EXCELLENCE
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MORRIS LIBRARY HOURS
http://www.lib.siu.edu/about

LEARNING AND SUPPORT SERVICES
Help is within reach. Learning support services offers free tutoring on campus and math labs. To find more information please visit the Center for Learning and Support Services website: Tutoring : http://tutoring.siu.edu/

Math Labs http://tutoring.siu.edu/math_tutoring/index.html WRITING CENTER The Writing Center offers free tutoring services to all SIU students and faculty. To find a Center or Schedule an appointment please visit http://write.siu.edu/ AFFIRMATIVE ACTION & EQUAL OPPORTUNITY Our office's main focus is to ensure that the university complies with federal and state equity policies and handles reporting and investigating of discrimination cases. For more information visit: http://diversity.siu.edu/#

Additional Resources Available:
SALUKINET: https://salukinet.siu.edu/cp/home/displaylogin ADVISEMENT: http://advisement.siu.edu/

Fall 2014 R.O’Rourke