APPLICATION INSTRUCTIONS - FOR U.S. GRADUATE SCHOOL APPLICANTS
Southern Illinois University Carbondale
Carbondale IL 62901

The following is required by the Graduate School Admissions Office, and in addition to other items required by the department. Before an application can be considered, the following information must be submitted.

● **Required by the Graduate School:**

  ● The Graduate School application. Apply online at [http://gradschool.siu.edu/applygrad/](http://gradschool.siu.edu/applygrad/)

  ● The program information you select will be the Master of Science Degree in Rehabilitation Counseling or Rehabilitation Administration.

● **Required by the department:**

  ● A non-refundable $50 fee is required to submit a complete application. You can either pay by check or credit card. If you pay by check, please make payable to Rehabilitation Institute and send it to the address listed below. An international money order, cashier's check, certified check or other check drawn on a U. S. bank is acceptable. If you pay by credit card, you must pay the fee with your online application. Applications will not be processed until this fee payment is received. This fee cannot be waived.

  ● Official transcripts from all colleges/universities attended (except from SIUC). The recording of one school’s grades on the transcripts of another college does not meet the requirement.

  ● The MAT or GRE is required if you are applying to Rehabilitation Counseling or applying for fellowships through the grad school. Please have a copy of your score report sent directly to the department at the address listed below or upload the report on your graduate school application.

  ● Applicants must provide four (4) letters of recommendation. The recommendation form can be found within your graduate school application online.

  ● A personal statement is required and can be uploaded on the application or sent directly to the department.

  ● **Persons applying to the Executive Master’s Degree in Rehabilitation Administration Online** must have a minimum of 2 years of work experience before applying. Therefore, we ask you to upload your résumé or send it to the address listed below. It must include your work history, including position title, dates of employment and other accomplishments.

**Contact:**
Michelle Mansfield, Program Assistant
Rehabilitation Institute
Rehabilitation Counseling and Administration Program
1025 Lincoln Drive-MC 4609
Carbondale, IL 62901

For more information on the general admissions process, registration and financial assistance please see the Graduate School web site at: [http://www.gradschool.siuc.edu](http://www.gradschool.siuc.edu)

Additional instructions for Ph.D. applicants