CDS 597 – PUBLIC SCHOOL PRACTICUM
CDS 598 – INTERNSHIP IN COMMUNICATION DISORDERS

SYLLABUS
Fall 2016; Spring & Summer 2017

Clinic Coordinator & Instructor of Record:
Diane Muzio, M.S., CCC-SLP Phone: 618-453-4304
Southern Illinois University Fax: 618-453-5269
Rehabilitation Institute Email: dmuzio@siu.edu
Communication Disorders & Sciences
1025 Lincoln Drive
Carbondale, IL 62901-4609

Note: This syllabus covers both CDS 597 & 598 for common requirements. It also contains course-specific information.

Course Description: This internship/student-teaching practicum is designed to provide the student with clinical experiences outside of the SIUC Clinical Center and Center for Autism Spectrum Disorders. This internship/student-teaching experience is cooperatively supervised and administered by the SIUC CDS program, and ASHA certified SLPs at the affiliate site. The student will gain experience in the evaluation and treatment of diverse populations and disorders, clinical documentation, and other related professional activities as appropriate.

Course Objectives for CDS 597 & 598:
The following objectives are derived from ASHA Knowledge and Skills Acquisition Form for Certification in Speech-Language Pathology.

A. Standard III.B. 1. Evaluation of articulation, fluency, voice and resonance, receptive and expressive language, hearing, swallowing, cognition, social aspects of communication, communication modalities.

The student will:
1. conduct screening and prevention procedures (including prevention activities)
2. collect case history information and integrate information from clients/patients, family, caregivers, teachers, relevant others, and other professionals.
3. select and administer appropriate evaluation procedures, such as behavioral observations, non-standardized and standardized tests, and instrumental procedures.
4. adapt evaluation procedures to meet client/patient needs.
5. interpret, integrate, and synthesize all information to develop diagnoses and make appropriate recommendations for intervention.
6. complete administrative and reporting functions necessary to support evaluation.
7. refer clients/patients for appropriate services.

B. Standard III.B. 2. Intervention for articulation, fluency, voice and resonance, receptive and expressive language, hearing, swallowing, cognition, social aspects of communication, communication modalities.

The student will:
8. develop setting-appropriate intervention plans with measurable and achievable goals that meet clients’/patients’ needs.
9. involve clients/patients and relevant others in the intervention process.
10. select of develop and use appropriate materials and instrumentation for prevention and intervention.
11. measure and evaluate clients’/patients’ performance and progress.
12. modify intervention plans, strategies, materials, or instrumentation as appropriate to meet the needs of clients/patients.
13. complete administrative and reporting functions necessary to support intervention.
14. identify and refer clients/patients for appropriate services.

C. Standard III.B. 3. Interaction and Personal Qualities

The student will:
15. communicate effectively, recognizing the needs, values, preferred mode of communication, and cultural/linguistic background of the client/patient, family, caregivers, and relevant others.
16. Collaborate with other professionals in case management.
17. provide counseling regarding communication and swallowing disorders to clients/patients, family, caregivers, and relevant others.
18. adhere to the ASHA Code of Ethics and behave professionally.

The following objectives apply to CDS 597, and are derived from the SIUC TEP Conceptual Framework:

The conceptual framework identified by Southern Illinois University Carbondale’s College of Education and Human Services illustrates the professional community’s commitment to preparing reflective educational leaders at both the undergraduate and graduate level. Reflective educational leaders not only practice reflective thinking, but also become Practitioners of reflective action, engaging in informed reflection during and after interactions with their students.

The student will:
1. demonstrate interactions that are respectful of diverse cultural beliefs, values and practices.
2. conform to the ASHA Code of Ethics and Scope of Practice.
3. demonstrate problem-solving and critical thinking for taking responsibility for own learning.
4. demonstrate critical thinking skills to independently problem-solve.
5. demonstrate holistic-based decision-making and self-evaluation of effectiveness of practice.

Credit Hours:
Students enrolled in CDS 597- Public School Practicum, must enroll for 12 credits. Only students assigned to a public school register for this course. Students may only enroll once in CDS 597 during either the fall or spring semester. CDS 597 is not offered in the summer. A $100 course funds a stipend for your supervisor.

Students enrolled in CDS 598 – Internship in Communication Disorders, have the option of 6-9 credits. Students who are not assigned to a public school register for this course. Students may enroll in up to two semesters of CDS 598 during fall, spring or summer. Students who enroll in two semesters of CDS 598 should have one semester of primarily pediatric and one semester of primarily adult practica.

Course Requirements:
1. Start and end dates. Students will begin internship assignments no earlier than the first class day of the semester. This is a University requirement so that students are covered by liability insurance and legal services. Students may have a delayed start date if previously approved by the site supervisor and Clinic Coordinator. Students who started on time, and attended without absence, will end on the last class date of the semester. Students may extend enrollment to make-up missed time as insurance and legal services are covered under an enrollment grade of INC.

2. Comply with the work schedule of the immediate supervisor. Students are required to work the schedule given to them by their immediate supervisor, or the alternate supervisor as
applicable. Generally, the student’s work schedule shall not exceed 40 hours per week. Some
facilities may require weekend work, or rotating days off. This is permissible.

3. **Complete each day of the internship.** Spring & fall semester assignments are 16 weeks; summer
semester is 8 weeks. Students follow the agency work schedule, not the SIUC calendar. This
means that the only permissible absences are those days off granted by the internship site, weather
closings, or religious observances. The SIUC fall/spring break is not applicable. Absences are
strongly discouraged and should be made up at the end of the semester, unless otherwise approved
by both the site supervisor and the Clinic Coordinator. If an absence is absolutely necessary, **first
secure the approval of the immediate supervisor, then report the absence to the Clinic
Coordinator.** Repeated absences may result in suspension or termination of the internship
assignment.

4. **The immediate supervisor must maintain current ASHA certification.** A certified SLP must
be on site at all times that the student is providing diagnostic or treatment services. If no certified
SLP is present, the student may not engage in direct clinical services. However, in the
supervisor’s absence, the student may be required to perform/attend other appropriate and related
activities (e.g. documentation, in-service, observations, etc.).

5. **The supervisor must provide a minimum of 25% direct supervision of total treatment time,
and 50% direct supervision of total diagnostic time with each patient/client.** Supervisors
must comply with this ASHA requirement. Please first discuss with your supervisor your
supervisory support needs, and if not satisfied, then contact the Clinic Coordinator. Students
should receive the quantity and quality of supervision necessary to support a successful internship.

6. **Students shall not provide services to patients/clients who are involved in litigation** regarding
their rehabilitative condition. Students shall not participate in case conferences or meetings that
involve outside agencies or legal proceedings (e.g. worker’s compensation cases, civil legal
actions for assaults, grievances against schools).

7. **Students will maintain current contact information for both the student and supervisor, and
inform the Clinic Coordinator of any changes.** Students are required to submit the attached
contact information form by the end of the first week of their assignment. Advise the Clinic
Coordinator of any changes in contact information ASAP.

8. **Students will maintain a log of direct service hours.** *ASHA Standard 3.0B. – End of Semester
Report* will be used to track clinical practicum hours and experiences. Please consult with your
supervisor if you have questions regarding how to categorize a client.

9. **Students will monitor accrual of clinical hours in accordance with ASHA and CDS Program
requirements.** Practicum hours are reviewed and logged at the end of the semester. It is each
student’s sole responsibility to monitor hours during the semester, and bring any deficiencies to
the attention of the site supervisor. If the student’s specific needs cannot be accommodated,
please inform the Clinic Coordinator immediately.

10. **The student and on-site supervisor will participate in the midterm and final grade review.**
Students receive both a midterm and final *Appraisal of Clinical Competence* during the semester.
The supervisor should indicate those areas in which the student has demonstrated proficiency, as
well as specific goals and objectives for continued progress. Comments should support the
evaluative ratings.

11. **Students will complete and submit a supervisor evaluation at the end of the semester.**
Students will rate their clinical experiences and supervisors using the Supervisor Evaluation form.
Please provide descriptive comments to support your ratings.
12. **Submit all necessary documentation for clinic checkout at the end of the semester.** Please email your end of semester documentation as soon as possible following the last day of your internship/student-teaching. All checkout documentation should be sent at the same time, to the graduate assistants at soap@siu.edu.

13. **Site visits.** The Clinic Coordinator attempts to make site visits each semester to those facilities within a 2 hour driving distance. Contact with supervisors is also maintained via email and telephone. Please express to the Clinic Coordinator any specific need for a site visit or contact with the supervisor.

14. **Supervisor Packets.** Closer to the start date, supervisors receive a packet of information including this syllabus, Livetext instructions, supervision guidelines, etc.
Quick Reference of Significant Dates

**Fall 2016**
- Start of Internship: Monday, Aug. 22
- Contact Information: First Friday
- Midterm Grade: Friday, Oct. 7
- End of Internship & Final Grade: Friday, Dec. 9

**Spring 2017**
- Start of Internship: Tuesday, Jan. 16
- Contact Information: First Friday
- Midterm Grade: Friday, March 10
- End of Internship & Final Grade: Friday, May 5

**Summer 2017**
- Start of Internship: Monday, June 12
- Contact Information: First Friday
- Midterm Grade: Friday, July 7
- End of Internship & Final Grade: Friday, Aug. 4

*Midterm and final grades may be adjusted for modified start & end dates.*