REHABILITATION COUNSELOR TRAINING PROGRAM

Rehabilitation Counseling Pre-Practicum
REHB 589 – Fall 2016
132A NW Annex
Tuesday 1 – 1:50 pm

Instructors:
Carl Flowers, Ph.D., CRC
327A Rehn Hall
618-536-7704
cflowers@siu.edu

Randall Boen, MS., CRC
311 Rehn Hall
618-453-8260
randallboen@siu.edu

Office hours:
By appointment

Tuesdays 8:00am – Noon

Required Text


Description

This course is designed as an orientation course for the clinical portion of the Rehabilitation Counselor Training Program and one of the pre-requisites for Practicum. It is also designed to begin the process of professionalization in the field of Rehabilitation Counseling.

Objectives

As a result of this course you should be able to:

1. Begin clinical practice in accordance with the Standards of Practice for Rehabilitation Counselors.
2. Apply and abide by the Code of Ethics for Rehabilitation Counselors.
3. List and describe Professional organizations in Rehabilitation Counseling, as well as Rehabilitation Counseling accrediting and credential bodies.
4. List and describe RCT program requirements and procedures for practicum, including applying for practicum.
5. List and describe specific information, which needs to be addressed at the initial counseling session with each client.
6. List, describe, and apply principles surrounding confidentiality, dual relationships, informed consent, and duty to warn.
7. Assess lethality and be able to list and describe specific actions to be taken.
8. Identify and list steps to be taken in reporting incidents of abuse, as well as describing counselors approach to the client in such events.
9. Describe what should be contained in case notes and clinical summaries and the importance of completing these records in a timely and accurate manner.
10. Choose and evaluate a practicum site to best meet your clinical interest and level of skill.
11. Present yourself as a professional when contacting and interviewing at practicum including developing a professional resume.

Grading of Pre-practicum

This one hour class is one of the prerequisites for clinical experience in the Rehabilitation Counselor Training Program and is directed toward preparing you for clinical practice as a Professional Rehabilitation Counselor. Because its purpose is a general orientation and building of professional skills, evaluation will be based on skills and demeanor associated with professional development; considerable weight will be placed on attainment of those goals. Because of the importance of this course, students are expected to be on time and attend class sessions as scheduled. In order for attendance to be counted, you must be present at the beginning of class when role is taken.

NOTES: Failure to do so will result in the forfeiture of 2 points per session. Two points will be deducted for each class missed.

Course Grading:

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
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<tbody>
<tr>
<td>Attendance</td>
<td>30</td>
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<tr>
<td>(2 pts. deducted for every absence or tardiness)</td>
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<tr>
<td>Agency Evaluation and Critiques</td>
<td>20</td>
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<tr>
<td>(2 evaluations at 10 points each)</td>
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<tr>
<td>Resume</td>
<td>20</td>
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<tr>
<td>Final Exam</td>
<td>30</td>
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<tr>
<td>Total Points</td>
<td>100</td>
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### Tentative class schedule

The instructors reserve the right to alter this schedule as the class progresses

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
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<tbody>
<tr>
<td>Aug. 23</td>
<td>Introduction - Rehabilitation Counseling Standards of Practice</td>
</tr>
<tr>
<td>Aug. 30</td>
<td>Preparing a Resume; Job Seeking Skills</td>
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<tr>
<td>Sept. 6</td>
<td>Presenting Yourself as a Professional (Corey &amp; Corey, Ch. 1)</td>
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<tr>
<td>Sept. 13</td>
<td>Choosing a Practicum Site and Practicum (Corey &amp; Corey, Ch. 11)</td>
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<td><strong>Resume Due</strong></td>
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<tr>
<td>Sept. 20</td>
<td>Expectations Beginning the Initial Counseling Session and the</td>
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<td>Continuing Counseling Process (Corey &amp; Corey, Ch. 4)</td>
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<tr>
<td>Sept. 27</td>
<td>Case Notes, Clinical Summaries, Record Keeping (Assigned Reading)</td>
</tr>
<tr>
<td>Oct. 4</td>
<td>Safety Issues for the Counselor – Recognizing Risk</td>
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<tr>
<td>Oct. 11</td>
<td>Fall Break NO CLASS</td>
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<tr>
<td>Oct. 18</td>
<td>Crisis Intervention: Evaluating Suicide/ Homicide &amp; Medication</td>
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<td></td>
<td>Discussions (Assigned Reading)</td>
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<td>Oct. 25</td>
<td>First – Hand Account of Practicum: Advice from your Peers (Corey &amp;</td>
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<td>Corey, Ch. 5)</td>
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<tr>
<td>Nov. 1</td>
<td>What to Expect in Clinical Supervision (Corey &amp; Corey, Ch. 10)</td>
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<td>Nov. 8</td>
<td>Multicultural Issues and Rehabilitation Counseling (Corey &amp; Corey,</td>
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<td>Ch. 7 &amp; Assigned Reading)</td>
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<tr>
<td>Nov. 15</td>
<td>Rehabilitation Counseling Ethics (Corey &amp; Corey Ch. 2 &amp; 8 and CRCC</td>
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<td>Code of Ethics)</td>
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<td><strong>Agency Evaluation and Site Visit Due</strong></td>
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<tr>
<td>Nov. 22</td>
<td>Identifying and Handling Child Abuse, Domestic Violence, and Elder</td>
</tr>
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<td></td>
<td>Abuse</td>
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<tr>
<td>Nov. 29</td>
<td>Stress, burnout and self-care</td>
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<tr>
<td>Dec. 6</td>
<td>Putting Theory into Practice: Applying What You Know</td>
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<tr>
<td>Dec. 8</td>
<td><strong>Comprehensive Exam</strong></td>
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IMPORTANT DATES *
Semester Class Begin .................. 08/22/2016
Last day to add full-term course (without Dean’s signature) ........... 08/28/2016
Last day to withdraw from the University with a full refund ......... 09/02/2016
Last day to drop a full-term course for a credit/refund ....... 09/04/2016
Deadline to apply to graduate at the end of this term ........ 09/16/2016
Last day to drop a full-term course (W grade, no refund) ....... 10/30/2016
Final examinations ........................................ 12/12/12/16/2016
Commencement ........................................ 12/17/2016

Note: For more detailed information on the above deadlines, please visit http:// registrar.siu.edu/cadendar. For add drop dates that apply to shorter-than-full-term courses, please look at the Schedule of Classes search results at http:// registrar.siu.edu/scheduleofclasses/index.php

FALL SEMESTER HOLIDAYS
Labor Day Holiday 09/05/2016
Fall Break 10/08–10/11/2016
Veterans Day Holiday 11/11/2016

WITHDRAWAL POLICY – Undergraduate only
Students who officially register for a session must officially withdraw from that registration in a timely manner to avoid being charged as well as receiving a failing grade for those classes. An official withdrawal must be initiated by the student, or on behalf of the student through the academic unit, and be processed by the Registrar’s office. For the proper procedures to follow when dropping courses and when withdrawing from SIU visit: http:// registrar.siu.edu/students/withdrawal.php

INCOMPLETE POLICY – Undergraduate only
An INC grade may be assigned when, for reasons beyond their control, students engaged in passing work are unable to complete all class assignments for the course. An INC must be changed to a completed grade within one full semester (undergraduates), and one full year (graduate students), from the close of the term in which the course was taken or graduation, whichever occurs first. Should the student fail to complete the remaining course requirements within the time period designated, the incomplete will be converted to a grade of F and such grade will be computed in the student’s grade point average. For more information visit: http:// registrar.siu.edu/grades/inc-complete.php

REPEAT POLICY
An undergraduate student may, for the purpose of raising a grade, enroll in a course for credit more than once. For students receiving a letter grade of A, B, C, D, or F, the course repetition must occur at Southern Illinois University Carbondale. Effective for courses taken Summer 2013 or later, only the most recent (last) grade will be calculated in the overall GPA and count toward hours earned. This policy will be applied to all transferrable credit that in only the last grade will be used to calculate grade point average. Only those courses taken at the same institution are considered repeats under this policy. See full policy at http:// registrar.siu.edu/students/repeats/courses.php

GRADUATE POLICIES
Graduate policies often vary from Undergraduate policies. To view the applicable policies for graduate students, please refer to the graduate catalog at http://gradschool.siu.edu/about/us/grad-catalog/

DISABILITY POLICY
Disability Support Services provides the required academic and programmatic support services to students with permanent and temporary disabilities. DSS provides centralized coordination and referral services. To utilize DSS services, students must contact DSS to open cases. The process involves interviews, reviews of student-supplied documentation, and completion of Disability Accommodation Agreements. http://disabilityservices.siu.edu/

PLAGIARISM
Student Conduct Code http://gr.siu.edu/student-conduct-code/
Guidelines for Faculty http://privacy.siu.edu/germaine/documents/PlagiarismGuidelines%20for%20Faculty%20Preventing%20Plagiarism.pdf

Syllabus Attachment
Fall 2016
Office of the Provost: http://provost.siu.edu/

SAFETY AWARENESS FACTS AND EDUCATION
Title IX makes it clear that violence and harassment based on sex and gender is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources here: http://sac.csiu.edu/

SALUKI CARES
The purpose of Saluki Cares is to develop, facilitate and coordinate a university-wide program of care and support for students in any type of distress—physical, emotional, financial, or personal. By working closely with faculty, staff, and the students and their families, SIU will continue to display a culture of care and demonstrate to our students and their families that they are an important part of the community. For information on Saluki Cares: call(618) 453-1492, email youcare@siu.edu, or http://salukicasest.siu.edu/

SIU’S EARLY WARNING INTERVENTION PROGRAM (EWIP)
Students enrolled in courses participating in SIU’s Early Warning Intervention Program might be contacted by University staff during a semester. More information can be found at the Core Curriculum’s Overview webpage: http://corecurriculum.siu.edu/programs/overview/

EMERGENCY PROCEDURES
We ask that you become familiar with Emergency Preparedness @ SIU. Emergency response information is available on posters in buildings on campus, on the Emergency Preparedness @ SIU website, and through text and email alerts. To register for alerts visit: http://emergency.siu.edu/

STUDENT MULTICULTURAL RESOURCE CENTER
The Student Multicultural Resource Center serves as a catalyst for inclusion, diversity and innovation. As the Center continues its work, we are here to ensure that you think, grow and succeed. We encourage you to stop by the Center, located in Grinnell Commons, to see the resources available and discover ways you can get involved on the campus. Visit us at http://indiasuccessexcellence.siu.edu/

LEARNING AND SUPPORT SERVICES
Help is within reach. Learning support services offers free tutoring on campus and math labs. To find more information please visit the Center for Learning and Support Services website:
Tutoring: http://tutoring.siu.edu/
Math Labs: http://math.siu.edu/courses/courses-help.php

WRITING CENTER
The Writing Center offers free tutoring services to all SIU students and faculty. To find a Center or Schedule an appointment please visit: http://write.siu.edu/

AFFIRMATIVE ACTION & EQUAL OPPORTUNITY
Our office’s main focus is to ensure that the university complies with federal and state equity policies and handles reporting and investigating of discrimination cases. For more information visit: http://diversity.siu.edu/

MILITARY COMMUNITY
There are complexities of being a member of the military community and also a student. Drill schedules, calls to active duty, complications with GI Bill disbursement, and other unforeseen military and veteran related developments can complicate academic life. If you are a member of the military community and in need of accommodations please visit Veterans Services at http://veterans.siu.edu/

Additional Resources:
ADVICEMENT: http://advisement.siu.edu/
SIU ONLINE: https://online.siu.edu/
SALUKI SOLUTION FINDER: http://solutionfinder.siu.edu/
MORRIS LIBRARY HOURS: http://libguides.lib.siu.edu/hours

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