Basic Clinical Practice

CDS 493

Spring 2017

Instructor: Kitty Martin
Communication Disorders and Sciences
Rehabilitation Institute
Southern Illinois University
Carbondale, Illinois

Please bring this syllabus to each class

In case of extenuating circumstances, this syllabus is subject to change. All changes, including time distribution of topics covered, will be announced in class, as far in advance as possible.
Course Title:  Basic Clinical Practice

Catalogue Number:  CDS 493-3

493-3 Basic Clinical Practice. Current information regarding diagnostic, treatment and documentation procedures in speech-language pathology is presented through active observation in the clinical environment and classroom instruction.

Meeting Date, Time and Location:  
Tuesday and Thursday  
12:35- 1:50  
Communications Bldg R00m 1007

Course Instructor:  
Kitty Martin, M.S. CCC-SLP  
Senior Lecturer/ Clinical Supervisor  
Rehabilitation Institute  
Communication Disorders & Sciences  
kittym@siu.edu

Office Location/Hours:  
Rehn 322 (located in the Rehn 308 Suite)  
Phone: 618-453-7723  
Email:  kittym@siu.edu

Office hours:  
Appointments are suggested to accommodate needs of students. If emailing a request for appointment, suggest at least two possible times that you would like to meet. Also indicate the purpose of the visit.


Course Requirement:  This course is required for fulfillment of the B.S. degree in Communication Disorders and Sciences. It is recommended that the course be taken in one of the last two semesters of the final year of acquiring a CDS major.

Course Objectives:  Student will have opportunity to complete the following objectives.  The student will have opportunity to-

1. – To fulfill ASHA requirements for clinical observation hours (a minimum of 25 hours).
2. –To apply the process of clinical problem solving to plan therapeutic intervention
3. –To develop clinical writing skills utilizing professional terminology
4. –To develop oral skills utilizing professional terminology
5. –To gain knowledge of various treatment approaches of various communication disorders.
6. –To have prepared for and conducted two treatment sessions
7. –To further develop observational skills to apply academic information to functional clinical practice.
8. –To further develop critical thinking skills needed for efficacy of functional therapeutic intervention.
9. –To further develop Cultural Competence in relation to clinical activities.
10. –To further develop professional disposition that will be needed for success as an audiologist and speech language pathologist.

COURSE TOPICS will include:
1) Clinical Observation Skills
2) The Basic Skills of Clinical Practicum
3) Scientific and Professional Writing
4) Hierarchies of Treatment Areas
5) Clinical Documentation (knowledge of different types and components of each)
6) Functional Therapy
7) Evidence Based Practice
8) Clinical Problem Solving
9) Cultural Competence

Course Requirements

Attendance: Attendance and punctuality are characteristics of professional development and ideally will be displayed by students in this course.

Observation-Attendance Policy
1. Each pre-clinician is required to observe at least 25 clinical hours of speech/language diagnostic or treatment sessions during their time as an undergraduate. These observed hours must be properly documented. There will be opportunity to fulfill your observation requirement. You may have documented observations from other locations that can be part of your 25 required hours. If you have already acquired your 25 required hours you will still need to observe and do therapy in the SIU Clinic Center or the Center for Autism Spectrum Disorders.

2. During the second half of the semester you will be assigned a client from the SIU Clinical Center or Center for Autism Spectrum Disorders to observe for the rest of the semester. This will be the client with whom you will conduct two therapy sessions at the end of the semester.
Lecture-Attendance Policy

Attendance to lecture is required, as it will enable you to do well in the class. Information you will be given will need to be known for professional success. This class bridges academic acquisition of CDS knowledge and application of that knowledge in the clinical setting in preparation for graduate school. Participation in class sessions will add to your readiness for clinical participation. Skills of professional disposition may be acquired in the full participation of this course: going beyond requirements, oral and written professional maturity, timeliness, professional engagement with peers, faculty, and others, to name a few. You are responsible for all of the information presented in lecture and assigned to read. If indeed you choose to miss a class it is your responsibility to gain missed information from classmates.

Cell phones and computers: Do not text during class. Do not be on Internet using your computer during class.

Method of Instruction: Discussion/Lecture/Activities/Video/Computer Activities/Projects. Learning challenges and strengths will be addressed with diversified instruction. Instruction will be given to strengthen student ownership of their own learning with subsequent opportunity to develop metalinguistic and metacognitive abilities.

Clinical Observation: If you have completed your 25 observations prior to this class do the following: Observe a minimum of five clients in SIU clinic Center or Autism Spectrum Center. You will complete an observation form on each client. Observing clients of variety of diagnosis is important to enrich your clinical understanding. Critical thinking is important for effective clinical practice. Include some of the following topics in your reflections of observations: diagnosis, targets of therapy, activities, clinician approach, materials used, data collection, behavioral observations, and reinforcements. Use professional terminology, non-biased report writing, and correct grammar/spelling.

In the second half of semester you will observe and make plans for therapy with a specific client. You will conduct two sessions, write lesson plans for those sessions, conduct therapy, collect data, write soap note. You will orally report results of your session with another clinician or me. Collaborate with instructor, peers, and student clinician. Use professional terminology and analysis. More details will be given as we start observations in the clinic. The clinical director will orient you to the clinic center guidelines and expectations of professional behavior.

Course Requirements

1. The course syllabus is a general plan for the course; deviations announced to the class by the instructor may be necessary.

2. Bring textbook and notes to each class. It is expected that student will read assignments prior to class. Not all text content will be addressed in class.
However, student is responsible for information in the text (metacognition-know how you think and learn—own your learning—you earn your grade and acquired knowledge).

3. Class attendance is required.

4. This class is a preparatory class for the profession of speech-language pathology and/or audiology. The skills of listening, discussion, oral/written presentation are critical skills in your future professional experience. Participation in class is important. Remember that future recommendation letters may include description of professional behaviors observed in course work. Such behaviors might include collaboration, participation, inquiry, critical thinking, creativity, peer interaction, faculty interaction, timeliness, attendance, research curiosity, and conceptual application in class response, writing skills (grammar, organization, cohesion, diverse syntax), and oral presentation.

5. Students will be asked to assess their strengths and challenges on quizzes, tests, projects, presentations and activities. Students are encouraged to develop reflective thinking, owning their learning. Remember to be precise, specific, and describe versus label. Learning to think, reflect, and "talk the talk" prepares you for graduate school and professional work as a speech language pathologist/audiologist.

6. Take exams on time. If you should need to miss an exam, schedule with the instructor prior to the date of the exam. Reason for missing an exam will need documentation. Instructor will determine format of makeup test.

7. Complete all readings and assignments on time. I will conduct class with the assumption that all students have read the material beforehand. Quizzes and exams are based on readings, lectures, discussions, and/or assigned readings. Sitting in a lecture is not enough to do well in the class.

Evaluation and Grades

**Quizzes:** There will be 4 quizzes. Some will be announced and some will be unannounced. They will be worth 25 points each for a total 100 points for quizzes. Quizzes may cover reading from text/handouts, lecture, and homework or be experiential in nature.

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**Tests/Projects**

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**Clinic project:** Guidelines will be given. Listen! Potential inclusion: 5 observation reports, two lesson plans, data collection, two soap notes, summary of clinic experience.
and share with another student. Other items will be given during class that will be included in final project. A copy of observation hours will be submitted at this time. This will be due at the end of the semester.

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### Final Grade: Conversion to letter grade is calculated by points earned, divided by total possible points (X/625):

- **A**: $625 - 562.5 = 62.5\%$
- **B**: $362$ – $500$ = $137.5\%$
- **C**: $499 – 437.5$ = $61.5\%$
- **D**: $437 -375 = 16.5\%$

### Academic Honesty: There will be a zero tolerance for plagiarism and academic dishonesty. Any student determined to have been cheating, plagiarizing or otherwise submitting someone else’s work as their own will receive a grade of “0” for that assignment. A second incident will result in an “F” for the course and a referral to appropriate academic review.

**Notes:**

The instructor expects students to comply with University policies. Policies pertaining to student conduct are printed in the SIUC Catalog. Students may wish to review specifically the information in the Catalog on human subjects and the Student Conduct Code (especially regarding Acts of Academic Dishonesty).

If you consider yourself to be a student with an impairment/disability that necessitates academic adjustments or services, please inform the professor and contact the Disability Support Service Office at Woody Hall B-150 (453-5738). Validation and accommodations need must come from department of disability Support at SIUC.

Please be advised that only work with a grade assigned by the instructor of record, Kitty Martin, will count for your final grade for in this Basic clinic course CDS 493. Instructor reserves the right to change or modify course when deemed appropriate and/or necessary.

### Emergency Procedures:

Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIUC Emergency Response Plan and Building Emergency Response Team (BERT) program. Emergency response information is available on posters in buildings on campus, available on the BERT's website at [www.bert.siu.edu](http://www.bert.siu.edu), Department of Public Safety's website [www.dps.siu.edu](http://www.dps.siu.edu) (disaster drop down) and in the Emergency Response Guidelines pamphlet. Know how to respond to each type of emergency. Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. It is
important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency. The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.

**Academic honesty:** In keeping with the college policy, academic dishonesty (cheating on class assignments/exams, etc.) will not be tolerated; students so engaged will be subject to disciplinary action.
IMPORTANT DATES *

Semester Out Begins ........................................ 01/17/2017
Last day to drop a full-term course (without Dean's signature) .... 01/22/2017
Last day to withdraw from the University with a full refund ........ 01/27/2017
Last day to withdraw a full-term course (without refund) ....... 01/30/2017
Deadline to apply to graduate at the end of fall term .......... 02/02/2017

Final examinations ........................................ 02/08-02/12/2017
Commencement ........................................ 05/12/2017

*For more detailed information on these deadlines, please visit: http://syrugm.siu.edu/registration *

**Withdrawal Policy** - Undergraduate only

Students who officially register for a semester must officially withdraw from that registration in a timely manner to avoid being charged as well as receiving a failing grade for those courses. An official withdrawal must be initiated by the student, or on behalf of the student through the academic unit, and be processed by the Registrar's office. For the proper procedures to follow when dropping courses and when withdrawing from SIU, visit: http://syregm.siu.edu/student/wthdrawal.php

**Incomplete Policy** - Undergraduate only

An Incomplete grade may be assigned when, for reasons beyond the student’s control, student is unable to complete all assignments required for the course. An Incomplete must be changed to a complete grade within one full semester (undergraduate) and one full year (graduate students), from the close of the term in which the course was taken or graduation, whichever occurs first. Should the student fail to complete the remaining course requirements within the time period designated, the incomplete will be converted to a grade of F and such grade will be computed in the student’s grade point average. For more information visit: http://syrugm.siu.edu/education/incomplete.php

 repeats policy

An undergraduate student may, for the purpose of raising a grade, enroll in a course for credit more than once. Students receiving a grade of A, B, C, D or F, the course repetition must occur at Southern Illinois University Carbondale Effective for courses taken Summer 2013 and later, the most recent (last) grade will be calculated in the overall GPA and count toward hours earned. This policy will be applied to all transferable credit in that only the last grade will be used to calculate grade point average. Only those courses taken at the same institution are considered repeat under this policy. See full policy at http://syregm.siu.edu/student/repeat_classes.php

graduation policies

Graduate policies may vary from Undergraduate policies. To view the applicable policies for graduate students, please refer to the graduate catalog at http://syregm.siu.edu/about/gradstudents/catalog

disability policy

Disability Support Services provides the required academic and programmatic support services to students with permanent and temporary disabilities. DSS provides counseling and referral services. To utilize DSS services, students must contact DSS in open cases. The process involves interviews, reviews of student-supplied documentation, and completion of Disability Accommodation Agreements. http://sitydisabilityservices.siu.edu

Student Conduct Code: http://siter.siu.edu/studentconduct/index/index.html
Guidelines for Faculty: http://syregm.siu.edu/common/documents/Planning/Center%20of%20Innovation%20and%20Technology/pdf

Syllabus Attachment

Spring 2017

Office of the Provost and Dean

SAFETY AWARENESS FACTS AND EDUCATION

Title IX makes clear that violence and harassment, based on sex and gender, is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support available to offense against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources here:

http://help.siu.edu

SALUKI CARES

The purpose of Saluki Care is to develop, facilitate, and coordinate a university-wide program of care and support for students in any type of distress—physical, emotional, financial, or personal. By working closely with faculty, staff, students, and their families, SIU will continue to display a culture of care and demonstrate to our students and their families that they are an important part of the community. For information on Saluki Care, call 618-453-1272, email services@siu.edu, or http://saluki.cares.siu.edu/

SIU’s EARRLY WARNING INTERVENTION PROGRAM (EWIP)

Students enrolled in courses participating in SIU’s Early Warning Intervention Program may be contacted by University staff during a semester. More information can be found at the Care Curriculum’s Overview webpage http://syuenrollment.siu.edu/summeroverview/

EMERGENCY PROCEDURES

We ask that you become familiar with Emergency Preparedness (EPI) training program. Emergency response information is available on posters in buildings on campus, on the Emergency Preparedness (EPI) website, and through text and email alerts. To sign up for alerts visit: http://emergency.siu.edu/

STUDENT MULTICULTURAL RESOURCE CENTER

The Student Multicultural Resource Center serves as a catalyst for inclusion, diversity and innovation. As the Center continues to grow, we are here to ensure that you think, grow and succeed. We encourage you to stop by the Center, located in Carbondale Commons, to use the resources available and discover ways you can get involved on the campus. Visit us at: http://syu小微企业.siu.edu/

LEARNING AND SUPPORT SERVICES

Help is within reach. Learning support services offers free tutoring on campus and off. To find more information please visit the Center for Learning and Support Services website: Tutoring: http://tutoring.siu.edu/

Math Lab: http://math.siu.edu/studentresources/help.php

WRITING CENTER

The Writing Center offers free tutoring services to all SIU students and faculty. To find a Center or Schedule an appointment please visit: http://nzcsc.siu.edu/

AFFIRMATIVE ACTION & EQUAL OPPORTUNITY

Our office is committed to ensuring that the university complies with federal and state equality policies and handles reporting and investigating of discrimination cases. For more information visit: http://sitydiversity.siu.edu/

MILITARY COMMUNITY

There are complexities of being a military member and also student GI Bill benefits, when to use, benefits, and how to enroll. Military member and students can contact the center for student services: military@siu.edu

ADDITIONAL RESOURCES:

ADVISEMENT http://advisement.siu.edu/

SIU ONLINE: https://online.siu.edu/

SALUKI SOLUTION FINDER http://salukisolver.siu.edu/

MOBIVON LIBRARY HOURS: https://library.siu.edu/hours/

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