



## **Society for Human Resource Management (SHRM) Student Chapter Constitution and Bylaws**

### **Article I - Identification**

Section 1: Name. The name of the organization shall be SHRM Student Chapter – Southern Illinois University - Carbondale.

Section 2: National Affiliation. SHRM Student Chapter – Southern Illinois University - Carbondale, hereinafter referred to as the chapter, shall be affiliated with the Society for Human Resource Management, hereinafter referred to as SHRM.

### **Article II - Purposes**

The purposes of the chapter shall be as follows:

- a) To acquaint students, considering a future in business, with the field of human resource management and/or labor relations.
- b) To keep students up-to-date on new developments in the field of human resource management.
- c) To provide learning opportunities through interaction with human resource practitioners.
- d) To promote the development of truly professional human resource managers for the future.
- e) To encourage adherence to the Code of Ethics of the Society for Human Resource Management.

To achieve these purposes, there shall be no discrimination in individual membership or chapter affiliations because of race, religion, sex, age, or national origin.

### **Article III - Membership**

Application for membership shall be made through the chapter. Annual dues shall become payable upon joining the chapter. Student members of the chapter who pay annual dues to the national SHRM shall be designated as student members of SHRM.

### **Article IV - Meetings of Members**

Notice of the time and place of each meeting shall be served not less than seven (7) nor more than fourteen (14) days before the meeting.

Five (5) voting members present at any meeting shall constitute a quorum. Such quorum may, by majority vote of the members present, transact any business which may properly be brought before the meeting, except as otherwise indicated in these Bylaws. A meeting may be adjourned or recessed by majority vote of the members present whether or not a quorum is present.

At all meetings of the members, the President, or if absent, the Vice President, shall preside as Chairperson. In the absence of said officers, the Chairperson shall be elected by a majority of the members present.

Every regular member of the chapter in good standing shall be entitled to one vote on any matter of the chapter's business to be acted upon by vote of the membership.

### **Article V - Elections and Balloting**

The officers of this organization are president, vice president, secretary/records officer, and treasurer.

Elections of officers shall be held within the first two (2) meetings held by the chapter at the beginning of the academic year.

Each officer shall be elected on the basis of a plurality of votes cast for that office. In the event of a tie vote, successive balloting shall be conducted until one candidate receives a plurality.

All elected officers shall be expected to hold their office and faithfully discharge its duties until the end of the academic year. However, in the event that an officer is unable to complete his/her term in office, a new election shall be held to fill that office as soon as is conveniently possible for the chapter.

Officers are subject to removal for malfeasance in office. Removal procedures will be initiated at the request of five active members. A hearing will be conducted at a

regular meeting for the presentation of evidence from all concerned parties. A 2/3 vote of active members voting at the end of the hearing is necessary to remove any officer.

### **Article VI - Parliamentary Procedure**

Robert's Rules of Order shall govern all parliamentary procedure unless otherwise specified.

### **Article VII – Additional Statements**

Statement of Non-Discrimination: This organization shall not discriminate on the basis of race, color, religion, sex, age, sexual orientation, marital status, national origin, disability, and status as a Vietnam era or disabled Veteran. (As exempted by Federal law, Social Greek organizations may omit "gender".).

Statement of Non-Hazing: This organization will not conspire to engage in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person attending the institution.

Statement of Compliance with University/Campus Regulations: This organization shall comply with all university and campus policies and regulations and local, state, and federal laws.

### **Article VIII - Amendment or Revision of Bylaws**

The Bylaws may be amended or revised by a 2/3 vote of the active members.

## **I. Officers & Duties**

### **A. President**

1. Coordinate all activities of the organization.
2. Liaison to University community.
3. Official representative of organization.
4. Calls regular and special meetings.
5. Presides at meetings.
6. Prepares agenda for meetings.

### **B. Vice President**

1. Assumes duties of president, when necessary.
2. Assists president in coordinating activities.

### **C. Secretary/Records Officer**

1. Maintains accurate & current information of the organization and membership.
2. Assists president and vice-president to coordinate organization activities.
3. Keeps accurate minutes of each meeting and forward copies to other officers.
4. Keep attendance records for meetings.

### **D. Treasurer**

1. Liaison to SIU for all purpose of organizational funding.
2. Maintains accurate and current account of all organizational funds.
3. Responsible for dispensing of funds in accordance with the goals and programs established by organization.

## **II. Meetings**

Meetings will be open to all organization active and associate members, faculty, and students. Notice of the time and place of each meeting shall be served not less than seven (7) nor more than fourteen (14) days before the meeting. The meetings are to be organized and controlled by officers and active members.