COURSE SYLLABUS

CI 533 (SECTION 903): INSTRUCTIONAL LEADERSHIP
Southern Illinois University Carbondale  Department of Curriculum & Instruction
Spring 2016   Rend Lake College Marketplace  Room 336  Thursdays 5:30-8:00 p.m.

Dr. Dan R. Jones  Office: 3714 Boatman’s Point, Belleville, IL 62221
drdan@charter.net  Available 30 minutes prior to class each week in classroom
618-974-8142  Or by email or cell phone contact as needed

Purpose/Objective of Course

A study of research and related literature concerning the roles and responsibilities of various instructional leaders in public and private schools, professional development centers, state departments of education and college or university settings. Leadership styles and behaviors, especially as they apply to the academic circumstances and environments in specific case studies, are examined.

Since the conceptual framework of SIUC’s Teacher Education Program focuses on preparing reflective educators, we will emphasize discussion of ideas and reflection on the issues evolving from the course topics. You will be particularly encouraged to consider application of ideas on leadership to your school and district setting and your role as a teacher leader in facilitating it. You will be urged to reflect upon how ideas, issues and concepts in the course relate to your educational philosophy and practice. You are not required to establish an instructional leadership role. You will consider any potential or contribution you can make to any existing instructional leadership that already exists in your school or employment setting.

Textbooks


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<tr>
<th>Assessment</th>
<th>Points</th>
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<tr>
<td>In class assignment/participation</td>
<td>15 pts</td>
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<tr>
<td>Quizzes (3)</td>
<td>15 pts</td>
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<tr>
<td>Individual Research</td>
<td>20 pts</td>
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<td>Group Project</td>
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<td>Exercises</td>
<td>20 pts</td>
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<td>TBA</td>
<td>10 pts</td>
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<table>
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<tr>
<th>Course Grade</th>
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<tbody>
<tr>
<td>A = 90 – 100 pts</td>
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<td>B = 80 – 90 pts</td>
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An INC grade is assigned when, for reasons beyond their control, students engaged in passing work is unable to complete all class assignments. Needs instructor’s approval.

In Class Participation: Based on assigned reading; comments and responses in class discussions. It is not a matter of how much you talk but that it indicates you are reading text. Completion of in class assignments submitted in hardcopy to instructor.

Quizzes (3): Content knowledge from textbook chapters that form basis of understanding of instructional leadership. Specific chapters and topics will be identified.

Individual Inquiry: How can I be a leader in my instructional or work setting? Each student will examine their school, university or work setting for opportunities to undertake leadership roles and activities using course materials as criteria of application. Written summary and class presentation. Work individually.

Group Project: Read/summarize research and/or literature describing examples of different kinds of “leadership” in educational and non-educational settings. Literature, research, case study, and/or historical sources. Written summary and class presentation by each student on their research topic. Work in pairs.

Exercises: Organize and conduct one exercise from Developing Teacher Leaders. Selection of Exercise done in collaboration with instructor and class. Work/present in pairs.

TBA: Assignment to be determined by needs and interest of class and instructor regarding instructional leadership.

Incomplete Grade (INC): An INC grade is assigned when, for reasons beyond their control, students engaged in passing work is unable to complete all class assignments. Needs instructor’s approval. It is expected that the student will complete the course requirements to remove the INC by the end of fall semester 2016.

Disruptive Behavior Policies: The use of laptops, cell phones, MP3 players and other electronic devices for non-coursework purposes during class time is considered inappropriate, as well as reading newspapers, magazines and non-course materials during class time. As with any public forum, the classroom is a shared space where consideration and compassion for others is expected along with appropriate language and interpersonal and professional interactions.

Late Work Policy: Due dates will be established during course depending on progress in covering topics. Assignments not submitted by due date will be accepted one class period later with a 10% point deduction. Quizzes missed are made up the next class.
**Attendance Policy:** Attendance at all classes is expected. If absence is necessary, class participation points are lost (1 point per class) and students are responsible for completing any in-class work on their own (such as lost time for group work, individual research or TEP Inquiry). Missed quiz must be taken 30 minutes prior to the next class meeting.

**Cancellation of Class (Weather):** The instructor will notify students by email on the day of class by 1:00 p.m. if weather requires cancellation. If conditions are not safe where you are traveling, you can choose to not attend class without grade penalty. Call instructor. Class time missed due to weather cancellation will not be made up.

**Preparation for Class:** You are considered prepared for class if you have completed the reading assignment for that class, completed assignment(s) due for that class, and have studied for any quiz being given at that class.

**Mobile Technology Policy:** Students may bring and use their laptop computers during class meetings (wireless internet is available in Rm 336) and/or may use SIU Computer Lag (Rm. 308). Use of cell phone for texting or calls should be done outside of the classroom, for necessary communication and preferably during break time.

**Emergency Procedures:**
Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIUC Emergency Response Plan and Building Emergency Response Team (BERT) program. Emergency response information is available on posters in buildings on campus, available on the BERT's website at www.bert.siu.edu <http://www.bert.siu.edu/>, Department of Public Safety's website www.dps.siu.edu <http://www.dps.siu.edu/> (disaster drop down) and in the Emergency Response Guidelines pamphlet. Know how to respond to each type of emergency.

Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. **It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency.** The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.